

Clean Marina Action Plan Workbook

Before you begin this workbook take a moment to review the following definition to make sure your facility is eligible to participate in the program at this time.

You qualify as a marina in the Clean Marina Program if you are:

A

marina is a facility that provides, for a fee, docking with marine related services.

The *Clean Marina Workbook* has two (2) sections. The first section is a review performed by the marina owner/operator of facility operations and activities performed by the owner/operator, through the use of a checklist provided by the PROGRAM. The checklist includes marina activities with associated *Best Management Practices* (BMPs); efforts to communicate effectively the standards and procedures to all employees and agents; and, procedures for prompt and appropriate correction of any violations that may occur if corrective actions need to take place. Operations or activities that might not be present at your facility are marked (Optional) if activities are present, the category applies. Section 2 is a concise commitment statement by the marina describing steps which will be followed to achieve a Clean Marina Designation meeting program criteria grouped under Environmental Management, Water Quality and Services.

Forms in the workbook have been designed for you to indicate the dates criteria will be implemented and the approximate cost. This is intended to serve as an active planning tool for your use by treating each criterion as a task or goal to accomplish by dates you set.

This document must be retained before and after designation to serve as a record of your efforts to achieve designation and to keep your designation current. Good faith effort is demonstrated by active and continual progress in achieving the criteria of the Program. **This will be especially important should your facility be inspected by regulatory agencies during your efforts to achieve designation.**

How To Complete the CMAP

There are six (6) columns as part of the Clean Marina Action Plan. The first states “If No, When”. This gives you the opportunity to set the date to accomplish the desired task. If you have completed the task, then leave this column blank. If you have not completed the desired task then set yourself a reasonable time frame. The next column is the expected cost. Once again this is only if you have not accomplished this task but desire to do so. These columns are to help you budget and plan for the desired results. As shown below in red.

EMERGENCIES

1. Emergency “Panic” File On Site
2. Staff Trained for Emergencies
3. Marina Prepared for Fuel Spill

	If No, When	Cost	Required		Optional	
			Points	Total	Points	Total
	11/04	0			10	
					10	
			10			
Total			10		20	

The 3rd column are “Required Points”. These are required points as shown for CMAP Analysis (Page CMAP 15). Generally these points indicate that they are part of *Marina Environmental Measures* with Federal or State laws or rules. Once you have **accomplished** this task fill out the space to the right (as shown below in red). The optional points are listed in the 5th column. You place those points to the right or the 6th column (as shown below). You will need 60% of optional points achieved in order to receive designation by the Department. The bottom row of each column is the area where you will add up all points in each “Total” column.

EMERGENCIES

1. Emergency “Panic” File On Site
2. Staff Trained for Emergencies
3. Marina Prepared for Fuel Spill

	If No, When	Cost	Required		Optional	
			Points	Total	Points	Total
	11/04	0			10	10
					10	10
			10	10		
Total			10	10	20	20

Any questions in completing this form, call your DEP District Technical Staff or 850-245-2846.

Clean Marina Action Plan

SECTION 1

EMERGENCIES

1. Emergency Action Plan or "Panic" File on Site
2. Staff trained for emergencies/spill
3. Marina prepared for spill

	If No, When	Cost	Required Points	Total	Optional Points	Total
					20	
					20	
			20			
Total			20			40

HURRICANE PREPAREDNESS

1. A written, site specific Hurricane Preparedness Plan is in place.
2. Review hurricane procedures annually with staff
3. Acquaint subcontractors with plan

	If No, When	Cost	Required Points	Total	Optional Points	Total
			20			
					10	
					10	
Total			20		20	

FIRE SAFETY

1. Fire extinguishers clearly marked and readily available throughout yard
2. Written Fire safety procedure on site or completed in "Panic File"
3. Keep all ingress and egress clear of obstacles in case of fire

	If No, When	Cost	Required Points	Total	Optional Points	Total
					20	
					10	
					10	
Total			0		40	

FUELING (OPTIONAL SERVICE)

1. For diesel over water an approved Spill Contingency Plan prepared according to Rule 62N-16.033, F.A.C. *If N/A 10 points* and Facility has spill prevention certification posted No: _____
2. Fuel spill addressed in Panic Preventer.
3. Personnel are supervising when customers are fueling
4. Have customers avoid fuel discharges to the water by not allowing topping off.
5. Post signs for proper fueling.
6. Use absorbent materials at fuel dock.

	If No, When	Cost	Required Points	Total Points	Optional Points	Total
			10			
			10			
					10	
					10	
					10	
					10	

Total **20** **40**

Aboveground and underground storage tanks (AST/UST) are regulated by State Statutes Chapter 62-761, and 62-762 respectively, and are overseen by local county agencies. In addition to the State rules, the county agencies may have rules that are more stringent than the State’s rules.

REGULATED STORAGE TANKS (OPTIONAL)

1. Storage tanks are registered with the State and placard displayed. Registration Number: _____
(Above ground >550 gallons and Underground < 110 gallons)
2. Facility with storage tanks in excess of ten thousand pounds of hazardous material, gas exceeding 1,500 gallons diesel exceeding 1,400 gallons, has filed EPCRA Tier II Reporting as of March 1st, of each year. *If N/A take 10 points.*
3. Registration placard properly displayed.

	If No, When	Cost	Required Points	Total Points	Optional Points	Total
			130			
			10			
			10			

Total **150**

NOTE: If you have a facility where the storage tanks have been closed down, please see the “Petroleum Control” section behind the Resources tab in this manual.

LIQUID WASTE (Optional)

1. Waste storage containers and tanks are in adequately sized containment structure with a roof to keep rainwater from filling the impervious containment structure
2. If no roof over secondary containment, facility has proper written protocol for removal of the industrial waste water from the structure.
3. Adequate space for container inspections SQGs must provide aisle space.
4. Liquid waste containment kept locked except when a facility employee is available to monitor waste segregation.
5. Educate staff and patrons with proper signage.
6. Train staff about proper management and disposal of all liquid waste and response to spills.
7. Insert language in tennant lease/sub-contractor agreement for proper liquid waste disposal.
8. Spill Contingency Plan for other than fuel
9. Spill control materials and empty containers available for clean up.
10. All containers are clearly marked and labeled as to their contents
11. Signs posted that indicate wastes only be put in storage under the supervision of facility personnel
12. Inform repair contractors as to your marina's management/disposal on liquid waste storage

If No, Required Optional
When Cost Points Total Points Total

If No, When	Cost	Required Points	Optional Points	Total Points	Total
			10		
			10		
			10		
			10		
			10		
			20		
			10		
			10		
			10		
			10		
			10		
			10		
			10		

Total 130

If you generate between 220 and 2,200 pounds of hazardous waste each month you are a small quantity generator of hazardous waste (SQG) and you have additional management standards. The following questions will use the abbreviation SQG to distinguish between facilities that generates less than 220 pounds of hazardous waste a month and are conditionally exempt (CESQG) from full regulation. In order to determine your actual generation status, you must consider ALL hazardous wastes generated at your facility. Here is a list of typical hazardous wastes generated at marinas and boatyards:

- Flammable parts cleaning solvents (flash point less than 140 F)
- Flammable/toxic paint related solvents
- Paint chips (must determine whether these are toxic by testing or knowledge)
- Waste Antifreeze (need waste determination if not recycled on-site)
- Mercury containing bilge pump switches and fluorescent light bulbs
- Signal Flares that are past their useful shelf life
- Used Batteries (do not count these if they are recycled)
- Used fuel filters & waste gasoline (do not count these if they are recycled)

HAZARDOUS WASTE (Optional)	If No, When	Cost	Required	Optional	
			Points	Total	Points
1. Procedures in place for the proper management and disposal of hazardous wastes generated			10		
2. Maintain records of hazardous waste recycling and disposal at the facility for a minimum of three (3) years			10		
3. Facilities with storage tanks in excess of ten thousand pounds of hazardous materials (inc. gas & diesel) has filed EPCRA tier II Reporting as of March 1st each year <i>If N/A take 10 points</i>			10		
4. Use environmentally friendly products				10	
5. Provide spill control material and empty container for clean up				10	
6. Use snap top funnels that automatically close				10	
7. Recycle solvents				10	
8. Contract with an approved Hazardous Waste Hauler			10		
9. Determined which waste streams are hazardous			10		
10. Determined quantity of hazardous waste generated			10		
11. Provide for the convenient disposal of hazardous waste by your patrons.				10	

Any CESQG that accumulates more than 2,200 lbs (over 5-55 gal drums) of haz. waste becomes an SQG and is regulated as such. If you are a SQG include the items listed below:

11. All containers clearly marked or labeled as to their contents			10*		
12. Containers marked with the appropriate accumulations start date if SQG.			10*		
13. Marina has EPA ID number			10*		
14. Emergency phone numbers posted in all appropriate areas			10*		
15. Appropriate marina personnel trained on proper hazardous waste management			10*		
16. Designated Emergency Coordinator			10*		
17. Segregate incompatible wastes			10*		
18. Provide adequate aisle space for container inspections			10*		
19. Fire Department and Police are familiar with potential emergencies that may occur			10*		
20. Marina operates to minimize the possibility of fire, explosions or non-sudden release of hazardous waste			10*		

Total **160** **50**

* Required points if Small Quantity Generator

**ENGINE MAINTENANCE/REPAIR
(Optional)**

1. Engine repairs done inside over an impervious surface
2. Mechanics are trained to respond to accidental spills and other emergency situations
3. Emergency phone numbers posted by the telephone
4. Spill response equipment and absorbent materials are available
* Required if Small Quantity Generator
5. Parts cleaning units containing solvents are kept closed except during use
6. "NO SMOKING" signs posted near flammable products
7. Flammable parts cleaning solvent recycled: by tolling agreement with a recycling service/contractor or recycling on site.
8. Corrosive carburetor cleaner properly managed /disposed of as hazardous waste *If N/A take 10 points.*
9. Solvent soaked and oily rags recycled by an industrial laundry service or disposed as hazardous waste
10. Records of hazardous waste recycling (waste antifreeze, spent parts washer, solvent soaked rags) and disposal maintained for 3 years
11. Metal shavings and scraps from metal working and grinding are recycled as scrap metal.
12. Prevent engine maintenance/repair materials/waste from being poured down floor drains, sinks or outdoor storm drains.

	If No, When	Cost	Required Points Total	Optional Points Total	
				10	
				10	
				10*	
				10*	
				10	
			10		
			10		
			10		
			10		
			10		
			10		
			10		

Total

70

50

BOAT CLEANING

1. Prohibit the use of cleansers that contain ammonia, petroleum distillates, sodium hypochlorite or chlorinated solvents
2. Use cleaning methods that prevent the release of pollutants to surface waters
3. Post signs or displays to promote proper boat cleaning methods
4. Bilges are checked and contents disposed of properly before drain plug is pulled. If vessel has through-hull discharge, bilge are checked to ensure that no oily water or industrial wastewater will be discharged to surface waters.
5. Prohibit cleaning and scraping of hull bottoms, including barnacle scraping of running gear while vessels are in the water.
6. Use filtration in drains to remove visible solids and nutrients.

	If No, When	Cost	Required Points	Total	Optional Points	Total
					10	
			10			
					10	
					10	
					10	
					10	
			10			50

Total

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PAINTING (OPTIONAL)

Total

1. Marina employs best management practices to minimize or eliminate emissions to the environment
2. Provide a labeled closed container for ignitable paint waste
3. Prohibit spray painting during windy conditions which render containment ineffective
4. Mix paints and solvents in designated area
5. Have absorbents and other cleanup items readily available for immediate cleanup
6. Allow empty paint cans to dry before disposal
7. Keep paint and paint thinner away from traffic areas to avoid spills
8. Recycle paint, paint thinner and solvents
9. Employees trained on proper painting and spraying techniques
10. Properly manage solvent paint waste as hazardous waste
11. Store paint and solvents in fire proof cabinet (room)
12. Maintain records of hazardous waste disposal for a minimum of three years
13. Provide a fire proof container for rags contaminated with solvents
14. Solvent soaked rags are recycled by an industrial laundry service or disposed of as hazardous waste
15. Solvents used for spray gun cleaning are directed into a container for disposal rather than directed into the air. The container is immediately closed and labeled, or the waste is immediately poured into a labeled paint waste container that will be closed
16. Small quantity generator conducts and documents weekly container inspections
If N/A take 10 points
17. Marina has air permit.
If N/A take 20 points
18. Hazardous waste determination conducted for paint filters (potential to contain heavy metals) and proper disposal.
If N/A take 10 points.

If No, Required Optional
When Cost Points Total Points

				10	
		10			
				10	
				10	
				10	
		10			
				10	
				10	
				10	
		20			
		10			
		10			
		10			
		10			
		10			
		10			
		10*			
		20			
		10			

Total

130

70

STORMWATER MANAGEMENT

- 1. Marina has a stormwater National Pollution Discharge Elimination System (NPDES) stormwater permit and a SWPPP *If N/A take 20 points.*
- 2. Stormwater sampling and records keeping is on schedule. *If N/A take 10 points.*
- 3. Marina uses stormwater management procedures to reduce the concentration of pollutants entering surface waters (ex: brick pavers, vegetation, buffers, sloped areas).

	If No, When	Cost	Required Points	Optional Points	Total
			20		
			10		
				10	
Total			30	10	

LANDSCAPING FOR STORMWATER

- 1. Use landscaping techniques that reduce stormwater pollutants
- 2. Practice xeriscaping or complies with city or county landscaping requirements
- 3. Use native vegetation when possible, or complies with city or county landscaping requirements.
- 4. Use drought resistant plants
- 5. Follow manufacturers instructions for fertilizers and pesticides *If N/A take 10 points*
- 6. Compost

	If No, When	Cost	Required Points	Optional Points	Total
				10	
				10	
				10	
				10	
			10		
Total			10	50	

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USED PETROLEUM PRODUCTS (OPTIONAL)

1. Used oil is placed in containers, drums or tanks labeled "USED OIL"
2. Used oil filters thoroughly drained and placed in containers labeled "USED OIL FILTERS".
3. Used oil and used oil filters sent to a permitted facility for recycling and records maintained at facility.
4. Facility uses Florida registered used oil transporter.

If No, When	Cost	Required Points	Required Total	Optional Points	Optional Total
		10			
		10			
		10			
		10			
Total		40		0	

USED ANTIFREEZE WASTE (OPTIONAL)

1. Provide convenient collection for recycling and disposal of used antifreeze
2. Used antifreeze in labeled containers
3. Used antifreeze recycled on-site or sent to a permitted facility for recycling

If No, When	Cost	Required Points	Required Total	Optional Points	Optional Total
				10	
		10			
		10			
Total		20		10	

SOILED RAGS (OPTIONAL)

1. Soiled rags stored in fire proof, labeled containers until laundered or disposed
2. Recycle soiled cloth rags with a permitted industrial laundry service

If No, When	Cost	Required Points	Required Total	Optional Points	Optional Total
		10			
				10	
Total		10		10	

BATTERY MANAGEMENT (OPTIONAL)

1. Used batteries stored with caps closed, on an impervious surface and protected from the weather
2. Used batteries sent off-site for recycling
3. Records of proper battery disposal or recycling are maintained on-site.

If No, When	Cost	Required Points	Required Total	Optional Points	Optional Total
		10			
		10			
		10			
Total		30		0	

REFRIGERANTS (OPTIONAL)

Total

1. Provide convenient collection for recycling and disposal of used refrigerants
2. Used refrigerant in labeled containers
3. Used refrigerants sent to a permitted facility for recycling

Total

	If No, When	Cost	Required Points	Total	Optional Points	Total
			10			
			10			
			10			
			30		0	

DISTRESS SIGNAL FLARES(OPTIONAL)

1. Proper management and disposal of waste safety flares
2. Post sign on proper disposal methods
3. Organized waste flare round up

Total

	If No, When	Cost	Required Points	Total	Optional Points	Total
			10			
					10	
					10	
			10		20	

MERCURY LAMPS/BILGES (OPTIONAL)

1. Recycle discarded fluorescent and HID lamps used in the boatyard
2. Educate boaters about the proper disposal of fluorescent HID lamps and bilge switches
3. Encourage boaters to recycle bilge switches

Total

	If No, When	Cost	Required Points	Total	Optional Points	Total
			10			
					10	
					20	
			10		30	

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**PRESSURE WASHING
(OPTIONAL)**

1. If facility has a closed loop pressure-washing system, facility has contacted their District DEP Clean Marina staff to determine if a "Permit to Operate A Non-Discharging/Closed Loop Recycle System" is required. If no permit is required facility shows compliance with proper good maintenance habits by maintaining records of proper filter and sludge disposal from pressure-washing activities by a licensed, industrial waste hauler. *If N/A take 20 points.*
2. If facility has filtration, chemical treatment discharge to sewer system, facility has obtained permission and shows compliance with pretreatment standards, if any, of the public/private owned treatment works (POTW). *If N/A take 20 points.*
3. If facility has surface water discharges, facility shows compliance with regulations under Chapter 62-620, F.A.C., and has obtained a State of Florida, Industrial Wastewater Facility Permit. *If N/A take 20 points.*
4. If facility has ground water discharges, facility has shown compliance with regulations under Chapter 62-522, F.A.C., and Chapter 62-520, F.A.C., and has obtained a State of Florida Industrial Wastewater Facility Permit, or has letter of exemption." *If N/A take 20 points.*
5. Facility has designated pressure-washing area.
6. Facility's pressure-washing area implements berms and/or sloped pads to contain possible contaminants and industrial wastewater.

	If No, When	Required Cost	Points	Total Points	Optional Points Total
			20		
			20		
			20		
			20		
				10	
				10	
			80		20

Total

80

20

FISH WASTE (OPTIONAL)

1. Educate boaters on sound fish waste management
2. Use fish macerator
3. Promote fish waste as chum bait
4. Proper fish cleaning station
5. Implement fish composting
6. Post signage on proper fish waste disposal

Total

	If No, When	Cost	Required Points	Total	Optional Points	Total
					10	
					10	
					10	
					10	
					10	
					10	
					60	

SEWAGE AND GRAY WATER MNGMNT

1. Provide sewage pumpouts
2. Provide waste dump receptacles for trailerable boats
3. Educate boaters on impact of effluent into our waterways
4. Promote your pumpout service to boaters if not available, direct boaters to nearest pumpout facility
5. Encourage the use of shore side facilities (laundry and restrooms) to reduce the gray water discharged into the water
6. Maintain pumpout systems in operating condition
7. Provide visible signage
8. Add language into lease agreement to promote the use of pumpout and dump stations
9. Encourage boaters to conserve water usage

Total

	If No, When	Cost	Required Points	Total	Optional Points	Total
					30	
					20	
					10	
					10	
					10	
					10	
					10	
					10	
					120	

SENSITIVE HABITAT/ ENDANGERED SPECIES

1. Provide marker or signage to restrict boating activities (ex: shallow areas, speed zones).
2. Post daily tide charts in a visible location
3. Educate boaters and marina staff about sensitive habitats in the cruising area of the marina
4. Educate boaters and marina staff about endangered species in the cruising area of the marina
5. Created environmentally friendly habitat along shoreline
6. Provides monofilament line recycling collection boxes

TOTAL CMAP 15

	If No, When	Cost	Required Points	Total	Optional Points	Total
					10	
					10	
					10	
					10	
					10	
					10	
					60	

0

60 Revised October 2005

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Clean Marina Action Plan Analysis

Assessment of _____ (marina name) facility operations reflected in the program criteria as scored below:

CATEGORY 1

CMAP PAGE	Required Needed	Required Total	Optional Available	Optional Total
3	Emergencies	20	40	
3	Hurricane	20	20	
3	Fire Safety	0	40	
5	Solid Waste	10	90	
9	Boat Cleaning	10	50	
11	Stormwater Management	30	10	
11	Landscaping	10	50	
15	Sewage/Gray Water	0	120	
15	Sensitive Habitats	0	60	
SUBTOTAL		Need 100 of 100 pts.	Minimum of 340 pts of 480	

CATEGORY 2 - OPTIONAL SERVICES

If you provide the following services you **must include** these into your Self Assessment. If you do not provide these services then ignore this section and do not include in your score.

CMAP PAGE	Required Needed	Required Total	Optional Available	Optional Total
4	Fueling	20	40	
4	Storage Tanks	150	0	
6	Liquid Waste Storage	0	130	
7	Hazardous Waste	60 or 160*	50	
8	Engine Maintenance	70/90*	50	
10	Painting	130	70	
12	Used Petroleum	40	0	
12	Used Antifreeze	20	10	
12	Soiled Rags	10	10	
12	Battery Management	30	0	
13	Refrigerants	30	0	
13	Distress Signal Flares	10	20	
13	Mercury Lamps/Bilges	10	30	
14	Pressure Washing	80	20	
15	Fish Waste	0	60	
SUBTOTAL		Up to 780 pts. available	Minimum 60% for total optional	
		Need 100% for each service provided		

* If Small Quantity Generator

REQUIRED
CATEGORY 1 (100 PTS.)
CATEGORY 2 (Up to 780 PTS.)

OPTIONAL
CATEGORY 1 (480 PTS.)
CATEGORY 2 (Up to 490 PTS.)

 Print Name of Owner/Dockmaster

 Signature

 Date

 Address

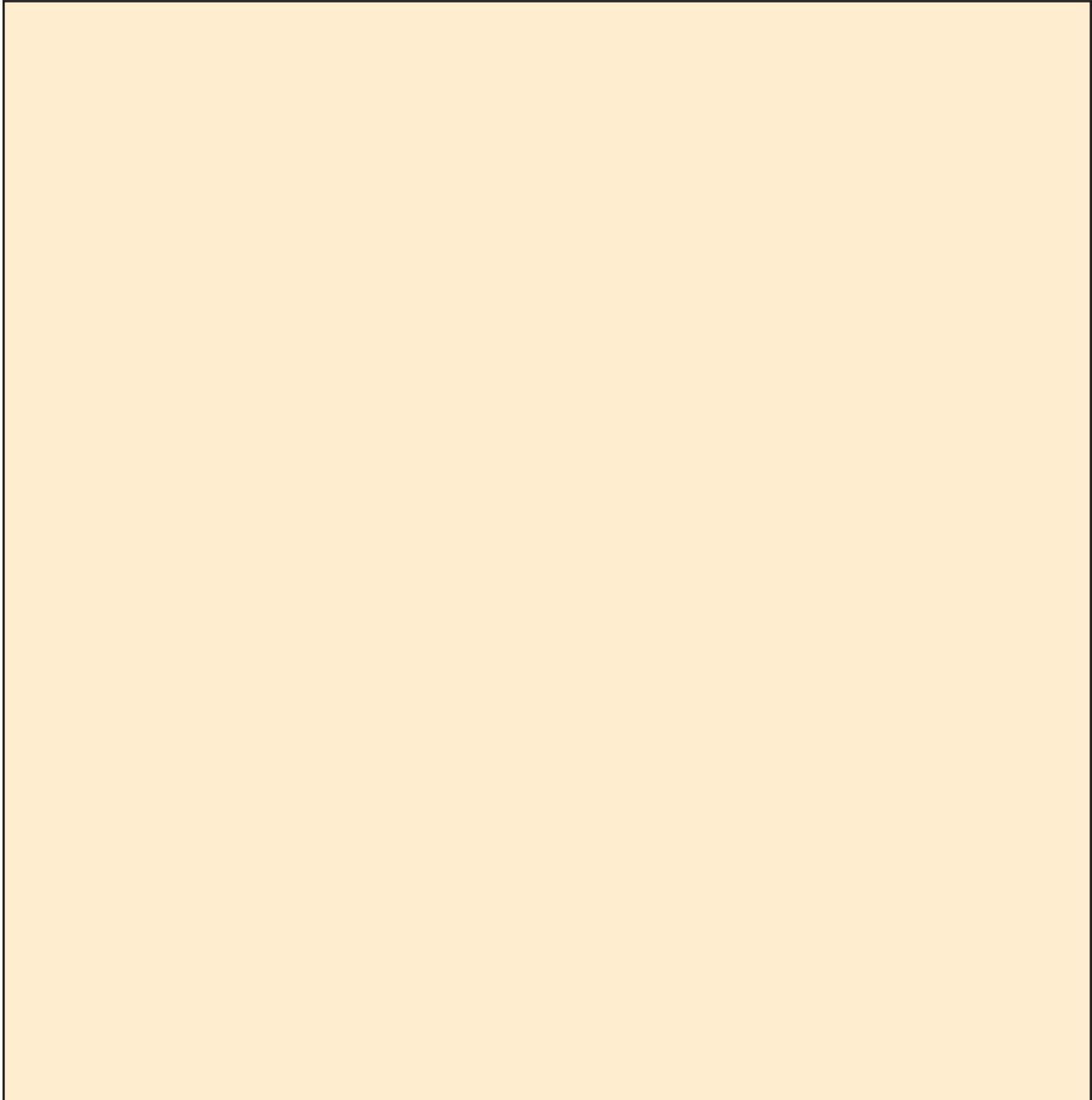
 City

 Phone

Extra Credit

My marina provides the following service(s) **not included** in the *checklist*. I request that the review team recommends additional points be awarded to my marina for the following innovative service that protects water quality:

Explanation of service provided



Use additional sheets as needed. If possible, please provide an image to be used in future publications of this marina environmental measure.

Clean Marina Action Plan

SECTION 2

Marina Name (please print)

For each of the criteria listed below in this section answer the question based on the operations of the boatyard in effect at the time this worksheet is being completed to achieve designation all criteria must be met.

Environmental Management

- A. Compliance with environmental and submerged land lease regulations, and using Marina Environmental Measures as determined from the self-assessment checklist and designation review.

YES	NO	If NO, then implement all applicable measures as determined from completing the self-assessment checklist for compliance and Marina Environmental Measures in Section I . Indicate when all applicable measures will be accomplished and total cost to implement. When complete note the date.
-----	----	--

When	\$	Cost	Completed
------	----	------	-----------

- B. Available resource person at the marina who provides customers with environmental information, and who can be contacted for inquiries about the Clean Marina Program and environmental issues pertinent to the marina.

YES	NO	If NO, then designate someone who will provide customers with environmental information and information about the Clean Marina Program. Indicate when this will be accomplished and cost to implement. When completed note the date.
-----	----	--

When	\$	Cost	Completed
------	----	------	-----------

- C. Adequate and well-managed trash/garbage containers.

YES	NO	If NO, provide trash/garbage containers every 50 to 75 feet, keep empty and managed for cleanliness. Indicate when this will be accomplished and cost to implement. When completed note the date.
-----	----	---

When	\$	Cost	Completed
------	----	------	-----------

D. Post for viewing, or otherwise publish, a set of environmental policies used by the marina.

YES	NO	If NO, provide marina environmental policies on a display board at the busiest point or points of the marina's dock system. Indicate when this will be accomplished and cost to implement. When Completed note the date.
_____	\$ _____	_____
When	Cost	Completed

Marina Environmental Quality

A. Water and land of the marina must be clean without signs of oil, sewage or litter.

YES	NO	If NO, clean up the water and land. This may require a no discharge of sewage policy, check boats for bilge contamination, and regular policing of the area for litter. Indicate when this will be accomplished and cost to implement. When completed note the date.
_____	\$ _____	_____
When	Cost	Completed

B. The marina encourages boaters not to discharge sewage into their waters of their facilities.

YES	NO	If NO, set up a way to encourage boaters not to discharge sewage, raw or treated. The easiest way is to set up a policy of no discharge of sewage in the marina and provide easy access to bath and shower facilities. Indicate when this will be accomplished and cost to implement. When completed note the date.
_____	\$ _____	_____
When	Cost	Completed

Services

A. The marina provides clean restroom facilities and access to drinking water.

YES NO If NO, you may need to upgrade or renovate restroom and shower facilities so that boaters will want to use them. Install easily accessible drinking water lines for boaters if not already available. Indicate when this will be accomplished and cost to implement. When completed note the date.

_____ \$ _____ _____
When Cost Completed

B. Docks and grounds are well maintained for safety and appearance.

YES NO If NO, clean up dock areas, keep free from clutter, uncoiled ropes, hoses and electric lines, repair dock planking at first signs of wear or deterioration. Indicate when this will be accomplished and cost to implement. When completed note the date.

_____ \$ _____ _____
When Cost Completed

C. All marina personnel are regularly trained on the marina's environmental policies and procedures.

YES NO If NO, set up regular training sessions with personnel on the marina's environmental policies and procedures with emphasis on what to do in the event of emergencies. Training sessions should be frequent enough to keep everybody thoroughly familiar with the policies. Indicate when this will be accomplished and cost to implement. When completed note the date.

_____ \$ _____ _____
When Cost Completed

If you have answered YES to all of the above, **CONGRATULATIONS!** You are now eligible for Designation as a Clean Marina. Contact the Department of Environmental Protection District Office nearest you for a Designation Review of your facility. Once they have completed the review and confirm the facility's eligibility, the facility will be recommended to a review board for Designation.

If you have one or more NO responses, it is all right. This will be your opportunity to address the item or items that were discovered from your assessment. You will want to use this Clean Marina Action Plan form to assist you in developing and achieving the action steps that will result in a Clean Marina Designation for your marina.



CERTIFICATION MARINA'S CLEAN MARINA ACTION PLAN

IN ORDER FOR THE MARINA TO BE RECOGNIZED AS ACTIVELY PARTICIPATING IN THE CLEAN MARINA PROGRAM A COMPLETED, NOTARIZED CERTIFICATION FORM MUST BE SUBMITTED AND RECEIVED BY THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION. SEND THIS FORM COMPLETED AND SIGNED TO:

**FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION
CLEAN MARINA PROGRAM, MS 665
3900 COMMONWEALTH BOULEVARD
TALLAHASSEE, FLORIDA 32399-3000**

This is to certify that a self-assessment has been completed for _____ and, for those items requiring action, a Clean Marina Action Plan has been developed and is being implemented. This also certifies that the policy guidelines contained in the Questions and Answers for Marinas have been read and understood. It is further certified that all reasonable efforts will be made to achieve a Clean Marina Designation for the marina by _____ which is within the next eighteen months. (Date)

Name of owner or person designated to sign on owner's behalf:

Signature of owner or person designated to sign on owner's behalf:

Date

Facility Address

Facility Phone Number

Facility Fax Number

Facility e-mail address

Cut here and send to: Department of Environmental Protection 3900 Commonwealth Blvd MS 665 Tallahassee, FL 32399-3000

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